

REQUIRED SUPPORTING DOCUMENTS FOR Adaptive Equipment Funding Requests



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IMPORTANT INFORMATION

Please read carefully before beginning the application process.

Please ensure all required information and supporting documents are included with your application as we are unable to consider incomplete applications.

ALL applications must include:

- a complete, signed application from parent/caregiver.
- a **current** letter of justification/referral from healthcare professional/consulting team member which includes/states:
 - diagnosis/special need(s) of child
 - the need for the adaptive equipment and
 - how request will support the overall care plan of the child
- a **current** Notice of Assessment (NOA) from Revenue Canada for each adult (household) contributor that shows net income (line 23600) or Canada child tax benefit (CCTB) or Canada child benefit notice (CCB) statement that shows net family income. (T4 slips, T1 summaries or pay stubs will **NOT** be accepted).
- proof of exhausted or denied government funding, as applicable.

ADAPTIVE EQUIPMENT (INCLUDING MOBILITY OR RESIDENCE) applications must also include:

- a detailed quote for each item of adaptive equipment requested.
- vendor company name, contact name, address, telephone, email, fax.
- confirmation that other available funding including extended health, MSP Healthy Kids, At Home, Fair PharmaCare deductible or other community/government resources have been utilized or denied.

Variety does not pay for assessments, report writing, travel time or services/products paid for by government.

Once you have completed the application and have all necessary supporting documents, please submit everything **together** to Variety by email (preferred) or standard mail.

All applications are reviewed independently. Please note, our current processing time is approximately **12 weeks** from receipt.

Variety pays only for approved grants (directly to vendor) and cannot reimburse for any service or item prior to a confirmation of approval in writing.

While Variety aims to support as many families in need as possible, we are unable to guarantee funding for every application.

QUESTIONS? Please contact

a Grant Program Team Member at heart.fund@variety.bc.ca or **604-320-0505**.